## **Public Search**



Public search returns results from 2000-current date, and can be used to lookup property activity. Below is a list of viewable information:

**Permits** - Only permits issued since Jan. 1, 2000 are available online

Truth In Sale of Housing Reports (TISH) – Only valid reports are available

Code Compliance Reports - Only valid reports are available

**Certificate of Occupancy Information** - Only current and renewal pending records are available online

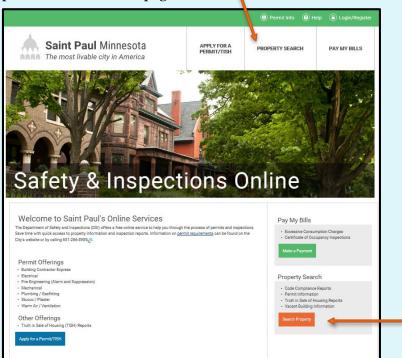
Fire Prevention Certificate of Occupancy - Inspections

**Business Licenses** 

**Zoning Case Information** 

Public Works Permits - Sidewalk, Sewer, and Right of Way (2006-Current)

To search property records, select **Property Search** located in the top menu, or within the Safety and Inspections Online main page



## Public Search (Continued)



- Enter the **Permit/File Number** or the **Property Address** to search property records.
  - \*\*You must provide the full permit/file number to return results (i.e. 2016123456) if searching by permit information
  - \*\*You must enter full house number and street name to return correct results if searching by License/Permit Address Information

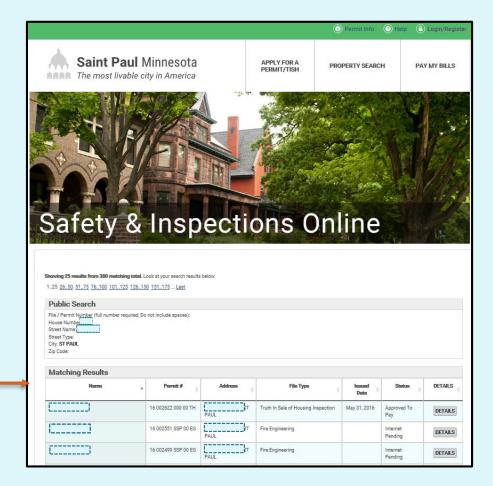


Select Search to display matching results

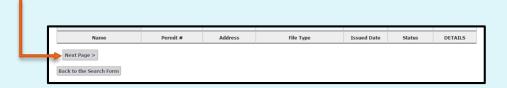
## Public Search (Continued)



Matching results will be listed most recent first, 25 results per page



• You can select pages at the top of the screen, or search page-by-page at the bottom of the screen



## Public Search (Continued)



• Selecting **Details** will return the permit/license details, additional information, process status, fixtures (if applicable), and attachments (if applicable)

